

Company Number: 4252975

ASSOCIATION FOR CLINICAL DATA MANAGEMENT LIMITED

Minutes of the annual general meeting of the above named Company (Association for Clinical Data Management) held at, Radisson Blu Hotel, Amsterdam Airport, Schiphol, The Netherlands on March 11th 2019 at 5:00 PM local time.

PRESENT:	NAME	POSITION
	Ian Pinto	Director and Chairperson
	Bertrand Le Bourgeois	Director and Vice Chairperson
	Jo Marshall	Director and Treasurer
	Hanneke Lankheet	Director and Secretary
APOLOGIES:	Paul Donelly	Director

1. CHAIRPERSON

The meeting was chaired by Ian Pinto, Director and Chairperson.

2. QUORUM

- 2.1 IT WAS NOTED that a quorum was present, and the meeting would accordingly proceed to business. Two proxy votes are included in the numbers.

3. ORDINARY BUSINESS

- 3.1 The Director's Report and Statement of Accounts and the balance sheet of the company for year ended 31 August 2018 were presented. Resolution 1 was voted upon and accepted by the AGM with 46 votes in favour, 0 against and 3 abstained.

4. SPECIAL BUSINESS

The resolutions set out in the Notice (Resolution) related to the acceptance of the Directors of the Company in accordance with the Company's Articles of Association were duly proposed and voted upon:

- 4.1 Special Resolution 2 with the appointment of the directors was accepted by the AGM with 41 votes in favour, 0 against and 4 abstained.
- 4.2 Special Resolution 3 with the roles of the company was accepted by the AGM with 45 votes in favour, 0 against and 3 abstained.

4.3 The Board of Directors proposed the designation of Jon Wood as Honorary Member of the Association for Clinical Data Management, this was voted for and accepted by the AGM with 46 votes in favour, 0 against and 3 abstained.

5. OTHER BUSINESS

5.1 The previous AGM Minutes of 13th March 2018 were approved at the meeting.

5.2 The ACDM strategy and plans for 2019 were presented. The ACDM is supported by the new administration company Delegant since end of 2017. Delegant has developed a new Website and has automated membership subscriptions and conference fees. Hence, making it more accessible and user-friendly for the members. By closely working together with Delegant and with the members, the ACDM intends to grow and move to the next level. New Hot Topics and new Data Management Expert Groups are planned for the next year. Data Matters is spread to all members electronically, allowing for an increased release, more news updates and reduced costs. The 2019 Conference was successfully expanded to 1,5 days with dinner event and this will be repeated in 2020 when the Conference will be held in Dublin on 10 and 11 March. Members are encouraged to get involved in one of the ACDM Committees, Expert Groups or become a member of the Board.

5.3 There being no further business, the chairperson declared the meeting closed at 5:30 PM.

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Chairperson

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(Date)